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All portions of this form **must** be completed to constitute a valid authorization for release of health information under the Health Insurance Portability and Accountability Act (HIPAA) privacy regulations. If any field is left blank, the authorization will be considered defective.

Patient's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Medical Record Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_

I authorize the use and disclosure of health information about me as described below:

Facility Authorized to Release my Health Information \_\_\_\_\_

Agency or Individual(s) Authorized to Receive my Health Information \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone Number \_\_\_\_\_

- Health Information that may be used / disclosed is limited to the following:
- Discharge Summary     History & Physical     Consultation(s)     Lab     Progress Notes     Emergency Room Record
  - Operative Note(s)     Imaging/X-Ray     X-Ray Reports     Entire Record     Pathology Report
  - Other (specify) \_\_\_\_\_

Health Information that may be used / disclosed is limited to the following periods of healthcare:

From (date): \_\_\_\_\_ To (date): \_\_\_\_\_ Account Number: \_\_\_\_\_

From (date): \_\_\_\_\_ To (date): \_\_\_\_\_ Account Number: \_\_\_\_\_

- Health information to be released to the above named agency / individual is to be used / disclosed for the following purpose(s):
- Treatment/Consultation     At Request of Patient     Research     Marketing     Billing or Claims Payment
  - At Request of Employer     Other \_\_\_\_\_

"Health Information" identifies you (the patient) by name, and includes other demographic information about you. "Health Information" may include, but is not limited to: medical records, X-Ray films, slides, tracings, strips, etc.

I hereby discharge the releasing facility, its agents and employees from any and all liabilities, responsibilities, damages, and claims which might arise from the release of information authorized herein, **to include alcohol, drug abuse, communicable disease including HIV status, and/or psychiatric diagnoses** compiled during my visit, encounter or hospitalization, or make copies thereof in accordance with the policies of this facility.

Yes  No If applicable, I agree to the release of my medical or billing records containing the **sensitive information** listed above.

Protected Health Information used or disclosed pursuant to this authorization may be subject to re-disclosure by the recipient and is no longer protected by this privacy rule. If research-related Health Information is used or disclosed for continued research purposes, an expiration date or event does not apply.

This authorization will automatically *expire 60 days* after the date of signature below (except as indicated below), unless an earlier date is specified, or at the conclusion of a specified event. I understand that I have a right to revoke this authorization at any time, in writing, as stated in the Notice of Privacy Practices, except where the facility has already made disclosures in reliance upon my prior authorization.

Treatment, payment, enrollment or eligibility for benefits may not be conditioned on obtaining an authorization if the HIPAA prohibits such conditioning. If conditioning is permitted, refusal to sign the authorization may result in denial of care or coverage.

NOTICE TO RECEIVING AGENCY OR INDIVIDUAL: This information is to be treated in accordance with (HIPAA) privacy regulations.

Patient's or Authorized Personal Representative's Signature*		Date	Time
Relationship to Patient / Authority to Act on Patient's Behalf		Interpreter, if Utilized	
Witness's Signature	Date	Time	Expiration Date or Event

- \*Signature validated against driver's license or signature in Medical Record. There may be a charge for copying Medical Records.
- Electronic copy requested.

### Authorization to Use and Disclose Protected Health Information

Patient Label